

**St Athanasius Board
Of Education Minutes
Date August 6 2024
Classroom**

Motion to Start: Byron Manternach

Opening Prayer: Byron Manternach

Members present: Ryan Weber, Joe Steffen, Denice Nie, Jared Schmit, Amy Peyton

Staff present: Amy Bautista, Dawn Hansen, Mike Dewald

Approve Agenda: Joe 1st, Byron 2nd

Additions/Deletions to Board Agenda:

Approve July minutes: Jared 1st, Ryan 2nd

Review July Financial statement:

Pastor's report: None

Administrator's report:

- Office furniture for Mike's office and preschool installed. Office privacy dividers installed in office.
- Handbooks have been sent out for students and pre-school. Staff handbook is in process.
- Emergency preparedness update, Bob Venem recommends new phone system in next year.
- Back to school professional development planning ongoing. Multi-tier system of success (MTSS) meeting and training to provide testing to identify needs as required. Evaluation process review. AEA online trainings. Archdiocese guidelines directing on parent communication.
- Virtues focus will begin with hospitality.
- Registration had some new families, and a few hiccups including reminding parents to utilize Powerschool account.
- Arch requiring review of policies 7000-9000
- Backpack night is Aug 20 from 5-7pm

Marketing and Maint update:

- Webstore coming online
- Wildcat logo
- Website updates including teacher survey are coming
- Social media developing marketing cross department and stakeholders
- Doors are scheduled to be completed in Sept, parts delay from manufacturer
- Security camera to cover entire playground is being purchased
- Window treatments to be added to 1st floor classrooms
- Fire extinguishers and alarms inspections passed with some updating
- Kitchen/backsplash completed in cafeteria
- Stage project is nearing completion
- Classroom cleaning is completed

- Landscape rock replaced
- Damaged playground on order with temporary fix in place
- Father's office window leak has been repaired
- Christmas break scheduled to resurface cafeteria
- Parish center retaining block replacement to be completed this month
- AC rooftop units inspected and filters exchanged

Business Manager:

- Excess funds are available in checking to move to money market or CD to earn interest. Motion to move excess lunchroom funds to short term CD. 1st Joe S, 2nd Byron M
- Discussed the operating budgets and use needs for Mickey D's pizza donation to be oriented toward student experiences or tuition. Dawn and Amy to work with late applicant on STO.
- Motion to move excess checking account funds to money market account. 1st Byron, 2nd Denice

Action Items:

- Reviewed before and after school drop off location change communicating the drop off before 0745 to before school care at north entrance and after 0745 to drop off at main school entrance. Motion to approve the 3 handbooks as discussed in work session with 4yo handbook. 1st Joe S, 2nd Jared S
- Motion to increase activity fee to \$100. 1st Byron M, 2nd Denice N
- Motion to hire Kindergarten classroom assistant that is needed due to large class size. 1st Byron, 2nd Denice

Old Business:

- Music teacher is still open
- After school care openings remain

New business:

Committee Reports:

PTO:

Finance:

Building:

Don Bosco:

Jesup:

Items for next meeting:

Celebrations: Dawn and Mike accomplished many tasks. Dawn and Danielle trained up in Powerschools

Adjourn: 1st Denice N, 2nd Amy P