

**Saint Athanasius Board
of Education Minutes
Date June 7, 2022
Via Zoom and Lunchroom**

Motion to Start: Amy Peyton

Opening Prayer: Jennifer S

Members Present:, Amy P, Allison S, Brian N, Fr. Ben, Ryan W, and Jennifer S.

Members Not Present: Joe S, Drew M, Mikki S, and Sue O. Guests: Jackie Steenblock, Melissa Youngblut, and Naomi Kraus

Approval of Minutes: May meeting minutes were approved 1st Ryan W and 2nd Brian N

Leader Gram: John 10:27-30

Additions-Deletions to Board Agenda: School Board Members- New Business #3

Administrators Report:

- Jennifer reported that the end of the school year went well as well as 8th grade graduation. The 8th grade students also went to Adventureland on May 23rd and had a good day as well.
- Jennifer reported that a broad overview of the ISASP test results for 3rd to 8th grades were released to the school and teachers were pleased with the results as many students were proficient and had improved on their writing skills. Discussed publishing this data so that parents and potential new parents could review this data and compare it to other schools in their communities and in the state.

Pastor's Report:

- Fr. Ben reported that outside of the school building will be continued to be worked on this summer. Lee Bader is the main contact person for this project.

- Fr. Ben also reported that he was pleased with the Spring Concert and the students presence in the choir, serving mass, and involvement in school mass.

Action Items:

- Resignation
 - Jennifer reported that the 5th grade teacher resigned from her position. Discussed if the \$500 penalty should apply due to the timing of the resignation with a signed contract. Fr. Ben discussed the legal aspects of the contract but also the Christian aspect of the contract as well. Allison S made a motion to waive the \$500 penalty for breaking the contract and Bryon M second the motion. Jennifer reported that the 5th grade position will go on Teach Iowa so a new teacher can be found.
- Farmers Day:
 - Discussed that the Farmer's Day Food Booth will be a parish activity/fundraiser and the proceeds of the fundraiser will go to Catholic Education in the parish in which St. Athanasius School will receive 50% of the fundraiser profit. Jennifer reported that Lori Schutte will help to coordinate the Farmer's Day Food Booth with the school board's assistance. The menu will include pork loin sandwiches, chicken sandwich, chips pop, water, and macaroni and cheese. Jennifer reported that she gave Lori the Farmers Day Binder as well.

Old Business: None

New Business:

- Preschool and Pre K Marketing
 - Melissa Youngblut and Jackie Steenblock discussed marketing ideas for Preschool, Pre-K, and Before and After School Program. Discussed advertising the prices of the programs and the quality of the teachers and faculty. Discussed marketing on Facebook an idea such as Meet Our Teachers that would highlight the quality of the teachers that work at St. Athanasius. Discussed marketing to people in the parish but also to parents that are participating in Vacation Bible School or in other churches in Jesup. Discussed marketing the price of tuition so that prospective students and parents can see how programs like SEAT and STO decrease tuition amounts. Jackie and Melissa also discussed the marketing committee would also like to address retention of students as well.
- Leader in Me
 - Naomi Kraus discussed with the school board the program Leader In Me. Leader In Me is a based on the principles from the book *7 Habits of Highly Effective People* by Stephen Covey. Stephen Covey wrote a book called *Leader in Me* and the Leader In Me program was developed for schools. Naomi has experience working in a Leader In Me school and has talked to teachers and staff at St. Athanasius about becoming a Leader In Me school. Discussed the benefits of being a Leader In Me school and how the principles taught in Leader In Me can benefit the St. Athanasius's students. The price of the program is expensive and so discussion was

held about inviting the SEAT committee to a meeting to discuss the Leader In Me program. Discussion was also held about inviting the St. Ed's in Waterloo, principle as St. Ed's is a Leader In Me school as well.

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- School Board Members
 - Discussed that Byron Manternac and Emily Vogel were selected as new school board members and Amy P was reelected for a second term. Discussed the need for a fourth board member and discussed having a former teacher as a school board member as a one-year term. Jennifer reported that she will reach out to a couple of people and report back to the school board.

Committee Reports:

Finance Committee: none

Building Committee: Discussed patching the hole in the playground flooring due to a hole that was made during the winter season.

PTO: Discussed the events of Teacher's Appreciation Week.

Don Bosco Committee: Immaculate Conception and St. Joe's will have a new priest that will start in July.

Nomination Committee: Jennifer will reach out to some former teachers about serving on school board for a year term.

School Improvement Advisory/Marketing Committee: None

Jesup Public School: Discussed the staff that will be at St. Athanasius School in the Fall of 2022 that is hired by Jesup Public Schools.

Items for next Agenda: School Board Members and school board positions (president, vice president, secretary), School Handbook, Lunch prices, Leader In Me

Motion to Adjourn: Ryan W made a motion to adjourn the meeting and Brian N seconded the motion.

Next meeting will be August 2, 2022

Submitted By: Allison Stone

School Board by Term: (Unpaused) (ending June 2022)

Term

Term 1 Year 3 Amy P (paused)

Term 1 Year 3 Melanie O (paused) (Sue O replacement)

Term 2 Year 3 Mikki S

Term 2 Year 3 Allison S

Term 2 Year 1 Drew M

Term 1 Year 1 Joe Steffen

Term 1 Year 1 Brian Nolte

Term 1 Year 1 Ryan Weber

School Board by Term (July 2022)

Term 2 Year 2 Drew M

Term 1 Year 2 Joe S

Term 1 Year 2 Brian N

Term 1 Year 2 Ryan W

Term 2 Year 1 Amy P

Term 1 Year 1 Byron Manternach

Term 1 Year 1 Emily Vogel

Term 1 Year 1 open

