Saint Athanasius
Your future StArts with us.

St Athanasius Board Of Education Minutes
Date January 6, 2026
Classroom

Motion to Start: Joe Steffen

Opening Prayer: Father Jim Goerend

Members present: Joe Steffen, Jared Schmit, Brian Nolta, Jeremy Anderson, Ryan Weber, Emily Vogel, Denice Nie

Members absent: Byron Manternach

Staff present: Amy Bautista, Dawn Hansen, Father Jim Goerend

Approve December minutes: Ryan 1st, Denice 2nd

Additions/Deletions to Agenda: none

Administrator's report:

- Safety inspection and fire inspection were both completed
- Working on two new projects for the gym, including updating thermostats and new sound system/microphones
- All regular classroom teacher observations have been completed

Pastor's report: none

Discussion/Action items:

- Discuss and vote Hall of Fame recipients – motion to elect Irv Delagardelle, Dale and Nancy Kies to the Hall of Fame – Jared 1st, Joe 2nd
- Discuss and vote on $40 STO application fee – motion for the school to cover the $40 STO application fee for families – Denice 1st, Emily 2nd

Personnel/Resignations: none

Old/New Business:

- Van updates – both vans are purchased and in operation, awaiting state inspection
- Scrip update – scrip will now be available online, will get information in the bulletin and on Facebook with details on how to order
- OOH updates – had first meeting, second meeting is scheduled for next week
- Facilities committee – Josh Becker and Dan Delagardelle are willing to help with the committee, looking into options for AC units for lower level

Committee updates:

- PTO – planning a fish fry for Ash Wednesday, will sell out of uniform passes for Valentine's
- Finance – met in December, Byron is working on updating budget and will meet again in January
- Marketing – met with marketing committee and have outlined a 2026 "Why St. A's" campaign. Core objectives include promoting Catholic identity, enhancing visibility, engaging current families, increasing enrollment, and building trust & transparency
- Technology – met in December, next meeting scheduled for February; discussing network improvements and new interactive boards at this time
- DB/JHS – no updates

Celebrations: none

Adjourn: Emily 1st, Denice 2nd

St. Athanasius Catholic School
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St Athanasius Board Of Education Minutes
Date February 10, 2026
Classroom

Motion to Start: Joe Steffen

Opening Prayer: Father Jim Goerend

Members present: Joe Steffen, Byron Manternach, Jared Schmit, Brian Nolta, Jeremy Anderson, Ryan Weber

Members absent: Emily Vogel, Denice Nie

Staff present: Amy Bautista, Dawn Hansen, Father Jim Goerend, Mike DeWald

Approve January minutes: Jeremy 1st, Ryan 2nd

Additions/Deletions to Agenda: add van usage discussion to new business

Administrator's report:

- Winter FAST testing data is available and is being analyzed. Making adjustments to early reading and will continue progress monitoring in an attempt to improve scores by Spring testing.
- PS-K open house is scheduled for February 12

Pastor's report: none

Discussion/Action items:

- Discuss and vote on summer rental of vans to other religious groups (FCA) – need to collect more information from the Archdiocese to confirm if this would be acceptable with our insurance. Tabled until a later date.
- Discuss and vote on virtual learning days on March 23 and April 6 – motion to make March 23 an in person learning day and keep April 6 open in case of a need for additional make up hours – Jared 1st, Byron 2nd; Ryan opposed

Personnel/Resignations: none

Old/New Business:

- Scrip update – Byron and Joe are willing to speak at mass about the switch to online scrip purchases and Mike will put together a bulletin insert as well
- OOH updates – last week's meeting was postponed to 2/11
- Facilities committee – planning to check out the air conditioner units here in the coming weeks, would like to put together a checklist of projects or things that may need attention in the future
- Discuss adding 5th/6th Volleyball in Fall 2026 and 5th/6th B/G Basketball in Winter 2026 – to be discussed at a future date
- Van usage discussion – need to establish a policy for determining what is an acceptable use for the vans, who would be allowed to use them, etc. – Joe, Byron and Ryan are willing to look into this

Committee updates:

- PTO – Fish Fry Ash Wednesday (February 18th)
- Finance – finance committee has met a couple of times to discuss the budget, will meet again in February to discuss further
- Marketing – Mickey D's is willing to participate in the Lenten fundraiser again, working on a plan for recruitment of families with recent parish baptisms
- Technology – met 2/4; interactive boards have been purchased, sound system is being installed; have had discussions about network upgrades, working on collecting bids
- Don Bosco – discussing a possible retreat with St. John's and IC for middle school
- Jesup Schools – discussing title funds with Jesup Schools

Celebrations: Thank you to Ryan Weber and Pioneer Seeds for their generous donation during CSW

Adjourn: Ryan 1st, Jeremy 2nd

St. Athanasius Catholic School
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St Athanasius Board Of Educa3on Minutes
Date March 3, 2026
Classroom

Mo3on to Start: Joe Steffen

Opening Prayer: Brian Nolta

Members present: Joe Steffen, Byron Manternach, Jared Schmit, Brian Nolta, Jeremy Anderson, Ryan Weber, Emily Vogel, Denice Nie

Members absent: none

Staff present: Amy BauAsta, Dawn Hansen, Mike DeWald

Approve February minutes: Byron 1st, Ryan 2nd

Addi3ons/Dele3ons to Agenda: add transportaAon discussion in faciliAes update

Administrator's report:

- Amy checked with Arch and we are not allowed to rent out the vans
- An Excel document has been created with informaAon for all before school care families. If there is an issue with School Messenger regarding a delay/cancellaAon, the families will receive a manual text and email
- Mickey D's fundraiser has been a great success and has totaled $1,300 in the first two weeks
- Staff is currently preparing for ISASP tesAng

Pastor's report: none

Discussion/Ac3on items:

- Discuss and vote on approval for 26-27 school budget – Joe 1st, Byron 2nd
- Discuss and vote on approval for FTE levels and teacher/admin contracts for 26-27 – Jared 1st, Emily 2nd
- Discuss and vote on approval for virtual learning day on April 6 – Ryan 1st, Denice 2nd

Personnel/Resigna3ons:

- Discuss and vote on the hire of PT custodian Nolan Huffman – Ryan 1st, Denice 2nd

CommiKee updates:

- PTO – served over 250 at fish fry, are planning movie night for 3/13
- Finance – budget was finalized at our last meeAng, met with SEAT to discuss and get approval for the proposed budget for 26-27
- OOH – conAnuing to meet and finalize details for the upcoming event, sAll seeking donaAons
- FaciliAes commi]ee – have a list of ongoing projects; will look at AC units in the near future; put together proposed guidelines for acceptable van use, will conAnue to iron out details

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- MarkeAng – conAnuing to focus on enrollment growth and community engagement. Have been working on a markeAng plan for new bapAsms and how to follow up with them over the years leading up to school enrollment
- Technology – sound system has been installed, have received our 5 new smart boards
- Jesup Schools – HS counselor to visit 8th grade students to discuss HS class opportuniAes and invite them to 9th grade registraAon night

Celebra3ons: we have 2 St. A's students who will be represenAng St. A's at the State Archery compeAAon

Adjourn: Jared 1st, Denice 2nd

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St Athanasius Board Of Education Minutes
Date April 7, 2026
Classroom

Motion to Start: Joe Steffen

Opening Prayer: Denice Nie

Members present: Joe Steffen, Byron Manternach, Jared Schmit, Jeremy Anderson, Ryan Weber, Emily Vogel, Denice Nie

Members absent: Brian Nolta

Staff present: Amy Bautista, Dawn Hansen, Father Jim Goerend

Approve March minutes: Byron 1st, Joe 2nd

Additions/Deletions to Agenda: none

Administrator's report:

- Teacher contracts have been received and signed; hourly agreements are in the works
- Close to completing ISASP testing, Fast testing opens 4/22
- PS-2nd teachers attended Christine Grant Elementary in North Liberty to learn about SuperKids, our new ELA for next year
- AEA has been in the building observing students under Child Find

Pastor's report: First Communion is coming up in a couple of weeks

Discussion/Action items:

- Discuss and vote on approving girls volleyball for Fall 2026 – Denice 1st, Emily 2nd

Personnel/Resignations:

- Discuss and vote on the resignation of Erica Foley – Jared 1st, Joe 2nd

Old/New Business:

- Board elections – Denise end of 2nd term; need to determine number of board members per bylaws and reconvene

Committee updates:

- PTO – movie night was held and was a great success, served beverages to staff on snow make up day
- Finance – none
- OOH – online auction is up and running, making final preparations for the event
- Facilities committee – still looking at AC units; monitoring and taking action on other issues as they arise
- Marketing – heavy focus on promoting and preparing for OOH celebration; Mickey D's fundraiser contributed more than $1,800 and currently working on promoting the Parish Society Cinnamon Roll fundraiser
- Technology – contracts have been signed for E-Rate updates

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- Don Bosco – came to visit our 8th graders, planning a retreat with IC/St. Joe's
- Jesup Schools – voting on 26-27 school calendar next week at April meeting

Celebrations: 4 students represented St. A's for State Archery competition

Adjourn: Denice 1st, Jared 2nd

St. Athanasius Catholic School
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St Athanasius Board OfEducation Minutes
Date May5, 2026
Classroom

Motion to Start: Byron Manternach

Opening Prayer: Father Jim Goerend

Members present: Joe Steffen, Byron Manternach, Jared Schmit, Jeremy Anderson, Brian Nolta
Members absent: Emily Vogel, Denice Nie, Ryan Weber

Staff present: Amy Bautista, Dawn Hansen, Father Jim Goerend, Mike DeWald

Approve April minutes: amend to specify 4th-6th for girls volleyball program; Byron 1st, Jeremy 2nd
Additions/Deletions to Agenda: add discussion and vote for Hawkeye Alarm bid for rewire project
Administrator's report:

- St. A's was well represented at the Student's Choice Summit
- Ongoing discussions surrounding transportation for potential students from Fairbank
- Preliminary ISASP results are back and looking promising
- Fast testing has begun; also working with the AEA observing students under Child Find

Pastor's report: none

Discussion/Action items:

- Discuss and vote on approving 26-27 school calendar – motion to add Oct. 26, Jan. 18, and Feb. 22 as days with no bussing and snow make up dates on May 24-25 if needed – Byron 1st, Jared 2nd
- Discuss and vote on approving a sports fee for the 26-27 school year – motion for sports fee of $25 per activity – Byron 1st, Jeremy 2nd
- Discuss and vote on approving Hawkeye Alarm CAT-6 rewire project at a cost of $10,500 – Byron 1st, Jared 2nd

Personnel/Resignations:

- Discuss and vote on hiring Steven Ferral for .6FTE PE position – Byron 1st, Brian 2nd

Old/New Business:

- Board elections – will need 1 candidate to replace Denice next year. We have two potential candidates in mind, will reach out and try to get them added for June election. Current plan is to keep 8 board members; will adjust as needed as terms end and with potential adjustments upcoming through Journey in Faith.
- Student's choice – provide presentations and information to board members and families so that they have appropriate knowledge to field any questions as they arise

- Fire inspection – will remove all door stops and investigate magnetic door holders – motion by the board to approve the purchase of magnetic door holders up to a cost of $2,500 to satisfy the fire inspection findings – Byron 1st, Joe 2nd

Committee updates:

- PTO – have offered to cover the remaining cost of the ga-ga pit flooring; planning Teacher Appreciation week and exploring new ideas for 26-27 school year
- Finance – none
- OOH – celebration was very successful with an estimated profit of $41,000 for the year
- Facilities – Dan Delagardelle inspected the AC units and believes he may have found the problem. He is ordering a part at the cost of $1,000 and will return it if it doesn't fix it.
- Marketing – continued marketing efforts surrounding increasing enrollment and strengthening community engagement
- Technology – next meeting on 5/13
- Don Bosco – middle school retreat with IC and St. John's was very successful, planning to make it an annual or semi-annual event
- Jesup Schools – currently in discussions surrounding transportation from Fairbank at a meeting spot, sounds as if they are willing to help

Celebrations: OOH celebration was very successful; Lisa Junk was presented the Fireball Award by the FIRE Foundation

Adjourn: Byron 1st, Joe 2nd

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St Athanasius Board Of Educa3on Minutes
Date June 2, 2026
Parish Center

Mo3on to Start: Joe Steffen

Opening Prayer: Joe Steffen

Members present: Joe Steffen, Byron Manternach, Jared Schmit, Jeremy Anderson, Brian Nolta, Emily Vogel, Denice Nie, Ryan Weber

Members absent: none

Staff present: Amy BauAsta

Approve May minutes: Joe 1st, Jeremy 2nd

Addi3ons/Dele3ons to Agenda: none

Administrator's report:

- Amy met with SEAT this morning and they have approved a recruitment and retenAon iniAaAve for Iowa 529 plans. At the end of each school year, SEAT will deposit a scholarship amount to the 529 plan for each student ($1,000 for PK-4th and $2,000 for 5th-8th).
- Preliminary results for ISASP are back and showing 94% proficiency for ELA, 92% for math, and 88% for science. Fast tesAng shows growth for grades 1-8, working on kindergarten.

Pastor's report: none

Discussion/Ac3on items:

- Discuss and vote on 26-27 Board ElecAons – nominaAon for Byron Manternach to serve as president, Larry Corkery as vice president, and Jared Schmit as secretary – unanimous approval

Personnel/Resigna3ons: none

Old/New Business:

- Farmers Days – Lori will have Sign Up Genius ready next week, Ryan will coordinate tent setup, Mike and Jeremy will head up the float for the parade
- Discuss parameters of school organizaAons fundraising – formalized planning required for school sponsored items, will have more flexibility for PTO and non-school fundraisers – 1 months' noAce to make sure it isn't interfering with other focuses
- Fundraisers for upcoming school year, number to have, guidelines – 2 school sponsored fundraisers for the 26-27 school year, likely 4-5 for PTO/non-school fundraisers. Will put together an outline/proposal for the upcoming school year.

CommiLee updates:

- PTO – none
- Finance – none

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- OOH – none
- FaciliAes – will work on lining up a date for school improvements and projects; checking in with Dan Delagardelle on AC parts
- MarkeAng – conAnued effort on increasing student enrollment, parAcularly 3YO preschool. Will need to get something out as soon as possible on the i529 iniAaAve.
- Technology – preparing for rewire project, will go through hardware this summer
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- Don Bosco – planning to offer band lessons this summer in parish center

Celebra3ons: Thank you Dennie for your years of service on the school board

Enter into execuAve session at 7:17 PM, exit at 8:09 PM

Adjourn: Jared 1st, Joe 2nd

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